

SASKATCHEWAN LEGAL AID COMMISSION
The Legal Aid Act
#502, 201 21st Street East, SASKATOON SK S7K 2H6
Appointment of Lawyer From the Panel for Criminal Matters

Name of Client _____ Adult/Youth

Referring Area Office _____ **Our File #**

Subject Matter _____ Date

Lawyer:

Reason for Appointment:

The above-named person has been found eligible to receive the designated legal service(s) and you are appointed as counsel.

This appointment is made in accordance with Schedule "B1" of the tariff and is subject to a minimum fixed fee as follows: \$ _____ for preparation and conducting the Provincial Court trial/preliminary hearing and \$ _____ for preparation and conducting the Queen's Bench/Judge and/or Jury trial. Disbursements will be paid in accordance with the amounts established within the tariff.

or

The solicitor may receive compensation up to the maximum amount established in this tariff by providing a detailed listing on the prescribed forms which give a fully itemized statement of each and every service rendered both by way of preparation and in Court showing among other things the precise time and date involved in rendering the service.

After final disposition of the case or at an interim point (where applicable), please complete the enclosed Report of Lawyer, Certificate of Remuneration and your Legal Aid account (in triplicate with supporting receipts) as outlined in Schedule "C" and send them to the Chief Executive Officer at the Saskatchewan Legal Aid Commission Central Office.

The Commission is GST exempt and therefore any fees and disbursements should not have the GST applied. Our exemption certificate is indicated below:

"The property and/or services mentioned in this order are being purchased by The Saskatchewan Legal Aid Commission with Crown Funds and therefore are not subject to the Goods and Services Tax."

Legal services provided under **The Legal Aid Act** are not subject to the Provincial Sales Tax.

Other Conditions of Appointment:

NOTE USE OF NPC WHEN FILING DOCUMENTS AND/OR ORDERING TRANSCRIPTS

PLEASE NOTIFY LEGAL AID CENTRAL OFFICE IMMEDIATELY IF THE CLIENT'S FINANCIAL SITUATION CHANGES OR IF CLIENT DOES NOT COOPERATE.

YOUR ACCOUNT MUST BE SUBMITTED WITHIN SIX MONTHS OF THE LAST SERVICE DATE.

Effective Date _____ Chief Executive Officer or Designate

Enclosures: Needy Person's Certificate (NPC) _____ Contributions to be Collected